

JAG Ltd Privacy Policy

Your privacy is important to us

Our contact details

Name: JAG (Joynson and Gordon) Ltd
Address: Unit 7 Grange Farm, Little Chesterton, Bicester, Oxfordshire, OX25 3PD
Telephone: 01869 324300
E-mail: info@jagltd.co.uk
Website: www.jagltd.co.uk

The type of personal information we collect

- Name and Job Title
- Company Name
- Contact details, address, phone number and email address

We collect personal data from our clients when providing services to them under the legal grounds of consent or legitimate interest & contractual use. Any personal or private information you supply to us is held in strict confidence. We do not sell or disclose personal information. We take all reasonable steps to protect your privacy. No information about visitors or clients will be disclosed unless required by law.

How we get the personal information and why we have it

The personal information we process is provided to us directly by you for one of the following reasons:

- you are submitting your details to receive information
- you are submitting your details for the purposes of receiving a quote
- the information will be used for the purposes of sending a quote
- the information is then used to provide you with the services contracted for
- we may also use your information to send you other information about us and the services we offer
- we have a legitimate interest.

Your rights

You have the following rights:

- where your personal information is processed on the basis of consent, the right to withdraw that consent;
- the right to confirmation as to whether or not we have your personal data and, if we do, to obtain a copy of it;
- the right to have inaccurate data rectified;
- the right to object to your data being used for marketing, legitimate interests;
- the right to restrict how your personal information is used; and
- the right to be forgotten, which allows you to have your data erased in certain circumstances (though this is not an absolute right and may not apply if we need to continue using it for a lawful reason).

Please note that before we can provide you with, correct or erase any personal information we hold about you, we may ask you to verify your identity and to provide other details to help us to respond to your request. We will only use this information to verify your identity.

If you wish to exercise any of your rights please contact us info@jagltd.co.uk or write to Marie Joynson, JAG Ltd, Unit 7 Grange Farm, Little Chesterton, Bicester, OX25 3PD.